



# INSTRUCTION FOR COVID-19 PREPAREDNESS

## SLIIT ACADEMY

### MANDATORY GENERAL INSTRUCTIONS FOR STUDENTS.

#### At the Entrance to the SLIIT ACADEMY Premises

- National ID card and Covid-19 vaccination card to be produced at the 12<sup>th</sup> and 13<sup>th</sup> floor main entrance when entering the premises.
- Those who are unvaccinated due to personal or medical reasons MUST bring a negative PCR test result taken 72 hours within the examination time. This is to ensure everyone's health and safety.
- Wash your hands with soap and water at the washing station at the main entrance.
- Allow the security to check your body temperature.
- Do not enter the Institute premise if your body temperature is over 37.0°C.
- Do not enter the institute premise if you have any of below mentioned symptoms:
  - runny nose
  - sore throat
  - shortness of breath
  - Fever
  - Extreme fatigue
  - Severe Body pains
  - Loss of taste
  - Loss of smell
  - smell Diarrhea
  
- Do not enter if you are suffering from an immunocompromised illness or taking immunocompromising medication.
- Clean your footwear at the foot bath at the main entrance.
- Fill the 'mandatory health declaration form' kept at the security point at the entrance in your first visit to the institute after the Covid-19 break.

#### General Instructions

- Wearing a face mask is mandatory inside the institute premises.
- Maintain cough and sneeze etiquette. Cough or sneeze to the inner aspect of your bent elbow.
- Students are encouraged to carry a small bottle of hand sanitizer for their own safety.
- Practice good respiratory etiquettes always & avoid touching face, nose, eyes, etc
- Always maintain 1m distance between each other.
- Each time you enter the institute premises:
  - wash your hands with soap and water, soak footwear in sodium hypochlorite solution at the entrance.
- When traveling on elevators do not exceed the number of passengers per ride posted/ marked on the lift lobby/ lift cabin floor.

- Clean your hands regularly using the sanitizer liquid containers provided at the common areas, Lecturer Halls and Laboratories.
- Avoid any group gatherings which are not essential.
- Follow/ obey all the text or pictorial instructions on the premises related to Covid -19.
- Maintain a healthy lifestyle and good hygiene all time (at homes, at boarding places, in public transport, etc.)
- Contact/ inform the SLIIT Academy respective staff member immediately about the Covid-19 related symptoms.

### **At the Lecture Halls/ Labs**

- Clean hands with the sanitizer liquid provide at the entry to each lecture hall/ lab etc.
- At the entrance to the lecture hall/ lab enter gently by maintaining 1m distance with each other.
- Avoid sitting on the seats marked with a cross to maintain 1m distance.
- Do not share pens, books, notes, laptops, calculators, etc
- Do not stay at the lecture halls/ labs outside the lecture hours.

### **At the Study Areas/ Common Student Areas**

- Avoid group studying/ gathering.
- Do not sit on the seats/ chairs marked with a cross to maintain 1m distance.
- Avoid standing around the tables. The number of students in a study area should be limited to the number of seats available.
- Do not share pens, books, notes, laptops, laptop/phone charges calculators, etc
- Do not touch guard rails, doorknobs, wall surfaces unnecessarily.
- Keep doors open as much as possible minimizing hand contamination.

### **At the Washrooms**

- Clean hands using soap/ water
- Discard the paper serviettes etc. only to the bins provided.

### **Visitors & External Contractors**

- Always follow the instructions given by the security staff.
- Obey the pictorial / text instruction displayed in the institute.
- Go straight to the exact place you wish to go to get your purpose done & leave the premises.