



Notice Regarding Change of Student Registration Number

Dear Students,

This is to inform you that the Student Registration numbers of the students who have enrolled to Foundation Certification Programmes FCIT (Curtin/UOB), FCBM, FCE or Higher Diploma Programmes (IT/BM/Engineering) in the year 2022 will be changed with effect from 3rd June 2022. This change is due to a latest system upgrade.

According to this change, every student will be given a new registration number in the format of “**SAXXXXXXX**” instead of the old registration number which was in the format “**IT22XXXXXX**”

The students must use this new registration number for all the academic activities with effect from 3rd June 2022. A new Student ID will be issued for all the students with the new registration number. In order to obtain same please handover the current student ID which has been issued with the registration number “**IT22XXXXXX**” to student affairs division.

Along with this change the following login details that you have been using until now will be changed as well.

- Campus Email (Microsoft O365 Email) account details and the PC logins (in the computer labs)
- SLIIT Academy Moodle Username

Please refer to Annex A (regarding O365 and PC login details) and Annex B (regarding Moodle username) for further details.

The above changes will happen during 3rd June 2022 – 08th July 2022.

If you have any questions, or if you were not able to collect the new Student ID you may forward the queries to the following email addresses or visit the institute during weekdays between 9.00 am – 4.30 pm.

Email Addresses: studentservices.sliitacademy@sliit.lk (Student ID related inquiries)

Geethma.s@sliit.lk (System access related inquiries)

Please indicate the following details clearly in your email.

Email Subject: Issues with New Registration Number

- Registration number (New/Old or Both)
- Name with Initials
- Program enrolled
- The issue that you have (problem with Moodle access/ Campus email or collecting temporary student ID)

Your co-operation is highly appreciated during the system transition period.

Annex A: Changes to Campus Email

Please use the below details to access the SLIIT Academy Campus Email:

Microsoft O365 Email Format:

Username: saxxxxxxxxx@my.sliit.lk

Password: "NIC" (Use "V" if it's included in yourNIC)

The above-mentioned password is valid if you have not change your **Lab PC Login/Reset** your Outlook Password

If you have already Reset your Lab PC password, then that changed password must be used to access the Office 365 Account.

Campus email can be access using: <https://portal.office.com>

Important Note: **Please use the Microsoft O365 Email, whenever you are communicating with the Internal Services of the Campus, for example: Student Affairs Division, ITSD, Lecturers and etc.**

Note: *If it says your Account is not Available, please send an email to geethma.s@sliit.lk, mentioning the below details:*

Email Subject: Requesting Microsoft Email

Email Body:

- ***Student IT Number***
- ***Name with initials***
- ***NIC Number***
- ***Current Year of Study***
- ***Programme***

SLIITA ITSD

Annex B: Changes to Moodle User name

Please use the below details to access the SLIIT Academy Moodle:

Moodle Login

Username: [saxxxxxxxxx](#)

Password: **This is not changed.** Use the same password that you used to access SLIIT Academy Moodle.