

NOTICE

Application for the Convocation - September 2024

All eligible students are kindly requested to read the full notice before submitting the application.

1. All the students who are eligible to graduate at convocation are required to submit the “**Application for the convocation**” on or before 22nd July 2024 via the below given link <https://study.sliit.lk/StudentLogin/StudentLogin>
2. Please note that ONLY those who supplicate for the convocation before the deadline will be deemed eligible to be considered to participate in the graduation ceremony and to obtain the certificate. Those who are eligible to graduate but do not apply by the deadline **WILL NOT be considered.**
3. If a student has pending modules to become eligible to graduate, but may fall into any of the below categories, the student must submit the application to be considered to eligible to participate and to reserve a position in the event as they may become eligible later by fulfilling the graduation requirements before the convocation ceremony.
 - If the student is awaiting the results of one or more modules to become eligible to graduate
 - Eligible to sit/ already sat for the graduation supplementary exams as offered by the faculty held in July 2024 (Not applicable for Postgraduate Students)
 - If the student has one outstanding module that may receive a conceded pass (Not applicable for Postgraduate, Faculty of Humanities and Sciences and Foreign degrees students and should not be guilty any exam offences for the said module). **Please note that there is no application process for the award of a PC, and it is awarded at the discretion of the institute.**

IMPORTANT

1. It is the student's responsibility to write the name accurately as indicated in the student personal identification document.
2. Be mindful of the spelling since the Degree certificates will be printed as indicated here.
3. **Name error correction in the transcripts and the degree certificate due to incorrect details submitted by the student will be subjected to a replacement document related fee and will take time to be re-issued.**
4. The graduation eligibility lists will be published on the Course web in due course after faculties release their examination results.
5. If the student is eligible, please make the graduation fee of Rs 15,000/- to SLIIT bank account as indicated in the online application form should the student intend to graduate in-person.
6. For those who are graduating in-absentia (the student's name will be read out in his/her absence, and he/she will be eligible to receive the degree certificate) the payment of the graduation fee is not necessary.
7. If the student applies to graduate in-person and subsequently is absent at the graduation ceremony, he/she will receive the degree certificate & transcript only after the graduation fee is paid.
8. Those who are graduating in-person must bring the payment receipt to collect the graduation cloak (it is not required to make the payment at the time you apply for the convocation. Proof of payment is only required when collecting the cloak). The date of cloak collection will be notified in due course.
9. If you have any issues in submitting the form, please send your concern to SLIIT Help Desk by raising a ticket in the correct path <https://support.sliit.lk> >> **I want to >> Graduation September 2024**

Annexure 1

1. Full Name in English: This will be mentioned in the degree certificate therefore it should be same as the name that mentioned in the birth certificate
2. Name in English: The name should be mentioned using below format and this will be used as the calling name at convocation Eg : A.B.C Perera
3. Name in Sinhala: This should follow the same format as point No 02. But the name should be in Sinhala and this will be used as the calling name at convocation Eg: A.B.C ආච්චරා
(Sinhala Name can be typed using <https://www.google.com/intl/si/inputtools/try/>)
4. Permanent Postal Address, Contact Number and Email address: Should mention the correct details to contact you if necessary
5. Participation Type: In Person – This should be ticketed to confirm your participation at the convocation
In Absentia – This should be ticked to confirm that you're absent for the convocation.
6. Number of passes: Maximum passes can be issued is TWO.

Jinesha Rupasinghe
Senior Manager Academic Affairs