

**Medical Submission Form**

**Program & Semester:** Year 02 – Semester 02 (HDIT / HDBM)

**Examination:** Final Examination

**Intake**: October 2024

**Instructions for Submission:**

1. **Eligibility for Submission:**

Students who are unable to attend the examination **due to medical reasons** must submit an **acceptable Medical Certificate(s) covering the period of absence**. This must be submitted **within 24 hours** from the date of the examination or from the examination of the relevant module(s), as applicable.

1. **Submission Requirements:;**
	* **Medical Certificate(s):** The certificate must be issued by one of the following:
		+ Government Medical Hospitals
		+ Medical Practitioners certified as authentic by the SLMC
	* **Completed Application Form:** The form below must be duly filled out and submitted along with the Medical Certificate(s).
	* **Form Link:** [**https://forms.gle/hBruHPtFeDqM1wN59**](https://forms.gle/hBruHPtFeDqM1wN59)
2. **Concessions for Medical Grounds:**

Students whose Medical Certificates are deemed acceptable will be eligible for an ‘IC’ (Incomplete) grading. This grade allows students to reattempt the examination as a first attempt student and obtain the applicable grade based on their next attempt.

1. **Next Examination Registration:**

Students must make the necessary registration for the next examination through the official process, which may require payment.

**Student Affairs Division**

 **06/09/2025**