



INSTRUCTION FOR COVID-19 PREPAREDNESS

SLIIT ACADEMY

MANDATORY GENERAL INSTRUCTIONS FOR STUDENTS.

At the Entrance to the SLIIT ACADEMY Premises

- Use only the Main Entrance to enter the institute.
- Allow the security to check your body temperature.
- Do not enter the campus premise if your body temperature is over 37.6°C.
- Do not enter the campus premise if you have any of below mentioned symptoms:
 - runny nose
 - sore throat
 - shortness of breath
 - Fever
 - Extreme fatigue
 - Severe Body pains
 - Loss of taste
 - smell Diarrhea
- Do not enter if you are suffering from an immunocompromised illness or taking immunocompromising medication.
- Wash your hands with soap and water at the washing station at the main entrance.
- Clean your footwear at the foot bath at the main entrance.
- Fill the 'mandatory health declaration form' kept at the security point at the main entrance in your first visit to the campus after the Covid-19 break.

General Instructions

- Wearing a face mask is mandatory inside the campus. It can be removed only inside a dining space.
- Maintain cough and sneeze etiquette. Cough or sneeze to the inner aspect of your bent elbow.
- Students are encouraged to carry a small bottle of hand sanitizer for their own safety.
- Practice good respiratory etiquettes always & avoid touching face, nose, eyes, etc
- Always maintain 1m distance between each other.
- Each time you enter a building:
 - wash your hands with soap and water, soak footwear in sodium hypochlorite solution at the entrance.
 - clean your footwear at the footbath provided.
- When traveling on elevators do not exceed the number of passengers per ride posted/ marked on the lift lobby/ lift cabin floor.
- Clean your hands regularly using the sanitizer liquid containers provided at the common areas, Lecturer Halls and Laboratories.
- Avoid any group gatherings which are not essential.
- Follow/ obey all the text or pictorial instructions on the premises related to post Covid-19 'New Normal' situation.
- Maintain a healthy lifestyle and good hygiene all time (at homes, at boarding places, in public transport, etc.)
- Contact/ inform the SLIIT Academy respective staff member immediately about the Covid-19 related symptoms.

At the Cafeteria

- Advised to bring meals/ drinks from home whenever possible
- Maintain 1m distance in the queues
- Avoid group dining. Do not share meals and drinks.
- Do not move movable tables or chairs away from the designated locations marked on the floor.
- Do not sit on the chairs & areas of benches marked with a cross to indicate that it should not be used.
- Limit the number of people in a table and maintain 1 Meter Distance.

At the Lecture Halls/ Labs

- Clean hands with the sanitizer liquid provide at the entry to each lecture hall/ lab etc.
- At the entrance to the lecture hall/ lab enter gently by maintaining 1m distance with each other.
- Avoid sitting on the seats marked with a cross to maintain 1m distance.
- Do not share pens, books, notes, laptops, calculators, etc
- Do not stay at the lecture halls/ labs outside the lecture hours.

At the Study Areas/ Common Student Areas

- Avoid group studying/ gathering
- Do not sit on the seats/ chairs marked with a cross to maintain 1m distance.
- Avoid standing around the tables. The number of students in a study area should be limited to the number of seats available.
- Do not share pens, books, notes, laptops, calculators, etc
- Do not touch guardrails doorknobs wall surfaces unnecessarily
- Keep doors open as much as possible minimizing hand contamination.

At the Washrooms

- Clean hands using soap/ water
- Discard the paper serviettes etc. only to the bins provided.

Visitors

- Requires prior arrangement and clearance by H/CSSU
- Always follow the instructions given by the security staff
- Obey the pictorial / text instruction displayed in the campus
- Go straight to the exact place you wish to go to get your purpose done & leave the premises